

## Charitable donation request form

## **Request for Donation**

Name:	Date:
Address:	
Contact number:	Email:
Charity/Organisation:	
Donation Requested: Choose One	
Registered Charity No (if applicable):	Deadline (if applicable):
Description of event/request including dates (50-100 words):	
Additional Comments:	

Sending an incomplete form may result in the delay or rejection of your application.

We like to keep up to date with all our friends, so would appreciate an update – words and pictures, if at all possible – on how you and your organization used the donation, as well as the success of your event, team or endeavour

## **Terms & Conditions**

All charity requests must be made at least two weeks before the date of the event to be considered for a charitable donation.

Baked goods requests cannot be for a specific type of baked goods and will be allocated on a first come, first served basis.

## Next Step...

Email completed form to <a href="mailto:charity.committee@macphie.com">charity.committee@macphie.com</a>, or post to Charities committee, Macphie Ltd, Glenbervie, Stonehaven, Aberdeenshire AB39 3YG